



# **Rhode Island**

## **Airport Corporation**

**April 15, 2024**

**ADDENDUM NO. 001**  
**Request for Proposals (RFP) No. 34658R**  
**Airport Operations and Management Software**  
**Rhode Island T. F. Green International Airport (PVD)**

Prospective proposers and all concerned are hereby notified of the following changes in the document(s) related to **RFP 34658R**. These changes shall be incorporated in and shall become an integral part of the contract documents.

**Answers to significant questions below:**

- 1. As outlined in the RFP, the RI Airport Corporation will only be able to respond to our inquiries by the end of the day on April 15, 2024. With the RFP submission deadline set for April 25, 2024, this allows for a limited time frame to incorporate the answers into our response and send a physical copy to the provided address. We request an extension to May 15<sup>th</sup> so that enough time is provided for companies, especially those on the West Coast.**
  - a. The submission deadline cannot be extended and meet internal deadlines.
- 2. The RI Airport Corporation released a Request for Proposal (RFP) with a similar scope in December. What's the reason for issuing another RFP with a similar scope now?**
  - a. The scope was refined to ensure RIAC receives a solution that fits the organizations needs.
- 3. What is your budget for this opportunity, and does it encompass both initial set-up and ongoing costs?**
  - a. RIAC has budgeted \$100,000 a year for the program to include everything mentioned in the RFP.
- 4. What is the desired implementation timeline from the notice to proceed?**
  - a. See pages 8 & 9 of the RFP. "The agreement is expected to commence on June 14, 2024." "The firm shall include information describing how data will be migrated, complete user training, and any other steps needed to prepare the software to be used on July 1, 2024, at 12:00am."
- 5. What challenges are you experiencing with your current systems?**
  - a. The current challenges with current solution include but are not limited to: customizable GIS layering on airfield map that tracks information of assets, robust



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form designer, wildlife management program capabilities, and gate management capabilities.

6. **How much data are you seeking to migrate?**
  - a. See page 6. All forms and work order data shall be migrated.
7. **What additional integrations are you seeking other than the ones mentioned in the RFP? Please specify any internal or external system integrations.**
  - a. RIAC is only seeking the integrations mentioned in the RFP.
8. **Are you seeking a Sandbox environment for the duration of this project?**
  - a. A sandbox environment is not required but may be used at the proposing firm's discretion.
9. **How many days of training are you seeking for different levels of users before going live?**
  - a. It is the firm's responsibility to create a training and implementation plan that meets a July 1, 2024 use date.
10. **Does RI Airport Corporation require the Inspection system and SMS system for all the 6 airports or only for PVD?**
  - a. Please review the scope on pages 4-7. RIAC only needs SMS capabilities at PVD. The inspection function is needed at all six airports, the scope provides further details on the functionality on the inspection system at each location.
11. **From the required solutions stated by R.I Airport Corporation in the RFP, can you specify each airport and the solutions that they require?**
  - a. Please review the scope on pages 4-7.
12. **Would the ability to integrate with a corporation for the day of operations or future assignments be provided by RI Airport Corporation or the vendor has to cost it out?**
  - a. Any and all cost associated with meeting the requirements of the RFP shall be included in the firm's fee schedule.
13. **Can you please provide what functionalities is RI Airport Corporation looking at from an Airfield Condition Reporting feature?**
  - a. Airfield Condition Reporting feature capable of sending condition reports to stakeholders and airport website.

####END OF ADDENDUM###