



Rhode Island Airport Corporation

April 3, 2023

**ADDENDUM NO. 001
Request for Qualifications No. 33783
On Call Information Technology Consulting Services
Rhode Island T. F. Green International Airport**

Prospective proposers and all concerned are hereby notified of the following changes in the Request for Proposals (RFP) document related to RFP No. 33639. These changes shall be incorporated in and shall become an integral part of the contract documents.

- 1. On page 9 of RFP, directly before “- End of RFP –” text, **ADD** the following section, in its entirety:**

CONE OF SILENCE

To ensure a proper and fair evaluation, RIAC has established a “cone of silence” applicable to all Competitive Selection Processes, including RFPs, RFQs, NOIs, and IFBs. The cone of silence is designed to protect the integrity of the procurement process by shielding it from undue influences. The cone of silence will be imposed on all Competitive Selection Processes beginning with advertisement for the same and ending with the contract award.

The cone of silence prohibits any communications whether in writing or verbally regarding a specific RFP, RFQ, NOI, or IFB between:

- A potential proposer (which includes vendors, service providers, bidders, lobbyists and consultants) and their representative(s) and RIAC staff or RIAC consultants engaged to assist the Authority on a specific RFP, RFQ, NOI, or IFB, except for communications with RIAC’s procurement agent or other supporting procurement staff responsible for administering the procurement, provided the communication is strictly limited to procedural matters of the Competitive Selection Process.
- A potential proposer and their representative(s) and a RIAC Board member.
- A potential proposer and their representative(s) and any member of the selection committee or negotiation team.

Further, Proposer(s) shall not offer any gratuities, favors or anything of monetary value to any RIAC employee or Board member in connection with any competitive procurement.

Unless specifically provided otherwise in the applicable solicitation document, in addition to the exceptions set forth above, the cone of silence does not apply to:



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- Communications with RIAC's legal department.
- Oral communications at the pre-proposal or pre-bid conference.
- Oral communications during publicly noticed selection committee meetings that are specifically for presentations, demonstrations or interviews.
- Oral communications during publicly noticed negotiation meetings.
- Oral communications during any duly noticed Board meeting.
- Communications relating to protests made in accordance with RIAC's Procurement protest policy.

Any violation of the cone of silence by a respondent and their representative(s) will render voidable their response as well as any resulting contract awarded to them.

Any communications regarding matters of process or procedure from a respondent or lobbyist must be submitted to the assigned procurement agent.

####END OF ADDENDUM###