Rhode Island
Airport Corporation

Memorandum – Internal Auditor

To: Iftikhar Ahmad, President and CEO
From: Doug Dansereau, Internal Auditor
Date: May 1, 2026
Subject: Siemens (BMS) – Contract Audit January 1, 2025 – December 31, 2025

Internal audit recently conducted an audit of Siemens that provides maintenance to RIAC's Building Maintenance System (BMS) for the period January 1, 2025 – December 31, 2025. The primary purpose was to identify the deliverables as stated in the contract and/or task order and determine if those deliverables were in fact provided to RIAC. Internal Audit utilized a matrix which included the following:

- Each of the deliverables per the terms of the contract and/or task order,
- If the company is in compliance,
- The assessment of RIAC's SVP of Maintenance as to the receipt of such deliverables,
- Internal Audit's recommendations if applicable.

Audit Results
The audit revealed that Siemens is not in compliance with one of the contract deliverables. The following is a description of the two deliverables and the results.

- ***Provide system health reports. (Task Order No. 3, Section B.1, p. 1).***

  RIAC did not receive any health reports, nor did they request them.

- ***Invoices shall be accompanied by supporting documentation as required by RIAC. (PSA 35763, Exhibit D, p. 5)***

  The invoices were reviewed, and they provided adequate supporting information.

Internal Audit Recommendation
RIAC should request the health reports, and any additional supporting documentation it wants to accompany the invoices.

Management Response: Management agrees with the recommendation. Staff has implemented a process to obtain and retain the required system health reports and will ensure that applicable contract deliverables and supporting documentation are received and maintained going forward.