



Memorandum – Internal Auditor

To: Iftikhar Ahmad, President and CEO
From: Doug Dansereau, Internal Auditor
Date: April 6, 2026
Subject: Pavion – Contract Audit September 1, 2025 –December 31, 2025

Internal audit recently conducted an audit of Pavion that provides maintenance for RIAC's PA System and Cameras for the period September 1, 2025 – December 31, 2025. The primary purpose of the audit was to identify the deliverables as stated in the contract and determine if those deliverables were in fact provided to RIAC. Internal Audit utilized a matrix which included the following:

- Each of the deliverables per the terms of the contract,
- If the company is in compliance,
- The assessment of RIAC's SVP of Maintenance as to the receipt of such deliverables.

Audit Results

The audit revealed that Pavion was in compliance with the contract and has provided the required deliverables. The following is a brief excerpt of the deliverables and RIAC's SVP of Maintenance ("RIAC") response. There are no recommendations from Internal Audit regarding this contract.

- ***Pavion will schedule monthly visits to verify proper operation of system at the head end/control center... (TF Green Service Proposal, p. 1 and TO 1).***
RIAC – Yes. In compliance
- ***A report of tasks completed alongside any noted deficiencies or recommendations will be provided upon completion. (TF Green Service Proposal, p. 1 and also TO 1).***
RIAC – Yes. In compliance.
- ***Invoices shall be accompanied by supporting documentation as required by RIAC. (PSA 36531, pg. 5)***
RIAC – Yes. In compliance. Invoices were reviewed by Internal Audit.