



Memorandum – Internal Auditor

To: Iftikhar Ahmad, President and CEO
From: Doug Dansereau, Internal Auditor
Date: April 13, 2026
Subject: Orion – Contract Audit January 1, 2025 –December 31, 2025

Internal audit recently conducted an audit of Orion Engineering & Associates that provides airfield inspections for the period January 1, 2025 – December 31, 2025. The primary purpose of the audit was to identify the deliverables as stated in the contract and determine if those deliverables were in fact provided to RIAC. Internal Audit utilized a matrix which included the following:

- Each of the deliverables per the terms of the contract,
- If the company is in compliance,
- The assessment of RIAC's SVP of Maintenance as to the receipt of such deliverables.
- Internal Audit's recommendations, if applicable.

Audit Results

The audit revealed that Orion was in compliance with the contract and has provided the required deliverables. The following is a brief excerpt of the deliverables and RIAC's SVP of Maintenance ("RIAC") response. There are no recommendations from Internal Audit regarding this contract.

- ***On a quarterly basis Consultant will perform a site walk at each of the 5 General Aviation airports... and T.F. Green International Airport and perform a conditions assessment to identify necessary maintenance. (Task Order No. 4, p. 1)***
RIAC – Yes. In compliance
- ***For each inspection, consultant will then draft a preliminary conditional assessment report of the findings. (Task Order No. 4, p. 1)***
RIAC – Yes. In compliance.
- ***For each inspection, consultant will participate in 2 meetings (1 prior to inspection and 1 post inspection) to discuss the findings and develop a final report. (Task Order No. 4, p. 1).***
RIAC – Yes. In compliance.
- ***Consultant will finalize the reports by ranking the recommendations for improvements according to safety, deterioration, FOD concerns, Part 139 compliance (if applicable), and pavement failure. (Task Order No. 4, p. 1).***
RIAC – Yes. In compliance.