



Memorandum – Internal Auditor

To: Iftikhar Ahmad, President and CEO
From: Doug Dansereau, Internal Auditor
Date: March 25, 2026
Subject: Debug Pest Control – Contract Audit January 1, 2025 – December 31, 2025

Internal audit recently conducted an audit of Debug Pest Control that provides pest control services to RIAC's buildings and property for the period January 1, 2025 - December 31, 2025. The primary purpose was to confirm that invoices are being submitted as required with adequate support and documentation as necessary. There is no executed contract with this vendor.

Audit Results

The audit revealed that Debug Pest Control is submitting invoices in a timely manner each month and contains an adequate description of the services performed. There are no recommendations by Internal Audit regarding this contract.