



PUBLIC RECORDS REQUEST FORM

Under the Rhode Island Access to Public Records Act (APRA),
Rhode Island General Laws § 38-2-1 *et seq.*

Date & Time of Request: _____

Name (optional): _____

Address (optional): _____

Telephone (optional): _____

Email Address (optional): _____

Requested Records:
please be specific

Please note:

If you chose to pick up the requested records, but did not include identifying information on this form, please contact us prior to coming to the R.I. Airport Corporation to determine if your records are available.

Pursuant to R.I. General Laws §38-2-3(e), the Rhode Island Airport Corporation (RIAC) has ten (10) business days to respond after receiving the public records request. Further, also pursuant to R.I. General Laws § 38-2-3(e), RIAC may have up to twenty (20) additional business days to respond if the request is voluminous nature, if RIAC has several requests for records pending, or has difficulty in searching for and retrieving requested records. RIAC will notify the Requestor if additional time is required.